Community & Children's Services

Members Update – Action Tracker 1 July 2026

Date Added	Subject	Action Agreed	Responsible Officer	Target Meeting Date - HMASC	Update
22.02.2021	Vehicle charging points at Middlesex Street and Golden Lane.	Members noted that it would still be possible to apply for funding for the 2021/22 financial year, and Members will be updated once the initial report is received from the consultants.	Peta Caine	April 2026	Programme to be included as part of the schedule of works required in the business plan / budget process for 25/26 and beyond.
08.07.2022	Automatic door devices.	Report to be provided with further detail on automatic door-opening devices at estates	Greg Wade	October 2025	The brief has been expanded to look at all aspects of accessibility for City of London Corporation estates and Part M requirements in respect of Building Regulations generally. Multidisciplinary consultant Pick Everard formally appointed March 2025 following a mini-tender exercise. Their commission includes desktop review of 2022 Accessibility Audits, plus site surveys of all 12 estates - plus Almshouses. Desktop review completed mid-April 2025. Following site visits, summary reports (complete with high level budget estimates) for estates 1-6 issued on 30/05/25 and estates 7-13 issued in mid-August. Reports and the estimated budget costs currently under review. The next stage will be to consider how best to deliver the programme of identified works. This is likely to be split into geographical packages, for

Community & Children's Services

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					which further consultant support will have to be procured in respect of design, specification, tendering and contract administration. The estimated costs have been captured as part of the overall funding requirement for the 10-year Housing Major Works capital programme. Summary Report to be issued by the Major Works Team – deadline 31/10/2025. Presented to December HMASC. Complete
28.11.2024	Financial Support for all Leaseholders	Revised paper to be presented to January 2025 Committee	Helen Chantry	July 2026	Revised paper to CCS to include reference to the paper for the GLE Leaseholder question (Housing/Major Works) with sign off from Finance for both.
28.11.2024	Terms of reference of HMASC to be changed to allow for up to three	To be presented to the CCS Committee post elections.	Peta Caine	17 September 2025 (TBC) – Committee did not take place.	September meeting did not take place. To be addressed as part of the Committee review due to take place in early 2026.

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	external appointments for the following terms: 2 years 2 years 3 years Subject to CCS Committee approval				Complete
28.11.2024	Updated Organogram request	Organogram that shows the recent senior management team changes was requested	Peta Caine	January 2025	Complete.
21.10.2025	Deadline for Lease Negotiations	The deadline for the lease negotiations policy to be supplied.	Helen Chantry	July 2026	Paper to be reviewed by Legal re lease extension clause as its new, then to the next Committee to sign off.
21.10.2025	Tenant Satisfaction Measures	Tenant Satisfaction Measures, there was commitment to an update in the next committee.	Liane Coopey	November 2025	TSM action plan to HMASC in November 2025. Complete
21.10.2025	Golden Lane Estate Transformation Board	Transformation Board had been convened urgently ahead of the summer recess and had already met three times. Dates for future meetings had been agreed.	Peta Caine	November 2025	2026 dates were discussed and agreed at the 20/11/2025 meeting and are in diaries. Complete
21.10.2025	Income Recovery Update	The cost benefit analysis for the Income Recovery Update.	Helen Chantry	July 2026	Work In Progress. Require Finance input and data analysis, but a lot of the benefits aren't measured in numbers. Manual lookup through notes on accounts to see what referrals were made, officer time, etc.).